

# City of Southside

## Alcohol Policy

Individuals, groups and organization who bring alcohol to their function must:

1. Contract security guards from the Southside Police Department.  
One guard will be required for functions with expected attendance of 75 or less. Two guards will be required for function with expected 75 or more people. Security guards rates will be \$25 per hour, per officer, at a minimum of 3 hours.
2. Must provide a Certificate of Insurance for General Liability for \$250,000 in coverage and a Host Liquor Liability Insurance Policy. Policies must have The City of Southside as an additional Insured. Insurance must be provided 2 weeks prior to event.
3. Specify at least one designated driver who will not be drinking and will be responsible for transporting intoxicated individuals to their homes.
4. Schedule an appointment to meet with the Community Center Director to fill out paperwork required.

Once you have met the above four criteria's, the Parks & Recreation Director, acting on behalf of the Mayor and City Council, will meet with you and issue an alcohol permit for your function that will be attached to your records at the Community Center.

Please sign this document to acknowledge that you have read and understand the proper procedures.

\*Alcohol consumption is limited to after operational hours only at Community Center.

Date of Function: \_\_\_\_\_

Name of Function: \_\_\_\_\_

Name of Renter (Print): \_\_\_\_\_

Renter's Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_