



Business License Application

2255 Highway 77
 Southside, AL 35907
 (256) 442-9775 Ext. 199
 ssrevenue@cityofsouthside.com

<i>OFFICE USE</i>
TAX ID# _____
COMPLETED ON: _____

Application Type:

- New
- Location Change
- Renewal
- FEIN/Structure Change
- Owner Change
- Reactivate Account

Business Structure:

- Corporation
- Sole Proprietorship
- Other
- Partnership
- LLC

Business Description/Activity (Be Specific) _____

Legal Business Name	Trade Name (DBA)
Physical Address	Mailing Address
City, State, Zip Code	City, State, Zip Code
Federal ID(FEIN)	State of Alabama/Sales Tax Number
Business Phone	Email
Contact Name	Contact Title
Contact Phone	Contact Email

Owner(s), Partners, or Officers (attach a separate sheet if necessary)

Name & Title	Phone Number	Address	Social Security Number
Name & Title	Phone Number	Address	Social Security Number

Date business activity initiated or proposed in Southside: _____ **# of employees in Southside:** _____

This application has been examined by me and is, to the best of my knowledge, a true and complete representation of the above-named entity and person(s) listed.

Date _____ **Signature** _____ **Title** _____

Is the physical location of your business inside the City Limits of Southside?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will sales, repaid, and/or delivery people enter into the City of Southside?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What date will you start conducting business in the City of Southside?	

COMPLETE THIS SECTION ONLY IF YOUR BUSINESS IS LOCATED IN SOUTHSIDE CITY LIMITS:

Do you own or rent the property?	<input type="checkbox"/> Own <input type="checkbox"/> Rent
Is the physical location of your business also your residence?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will all your business be conducted through the internet?	<input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PROPERTY IS RENTED, PLEASE FILL OUT THE INFORMATION BELOW:

Property Owner's Name	Property Owner's Phone Number
Address	Email Address

PLEASE READ THE FOLLOWING INFORMATION CONCERNING THE COMPLETION OF THIS FORM

- Please complete all areas of the form except for the shaded area.
- Form should be typed or printed legibly.
- Form should be dated and signed by an owner, partner, or officer of the business.
- Form will initiate the process for registering your business with the municipality.
- All license renewals are due January 1 and delinquent after January 31, except for Insurance licenses, which are due January 1 and delinquent after March 1.
 - THIS FORM IS INTENDED AS A SIMPLIFIED, STANDARD MECHANISM FOR BUSINESSES TO INITIATE CONTACT WITH A MUNICIPALITY CONCERNING THEIR ACTIVITIES WITHIN THAT CITY. A BUSINESS LICENSE WILL BE REQUIRED BEFORE ENGAGING IN BUSINESS. IF A BUSINESS INTENDS TO MAINTAIN A PHYSICAL LOCATION WITHIN THE CITY, THERE ARE NORMALLY ZONING AND BUILDING CODE APPROVALS REQUIRED BEFORE THE ISSUANCE OF A LICENSE.
 - IN CERTAIN INSTANCES, A BUSINESS MAY SIMPLY BE REQUIRED TO REGISTER WITH THE CITY TO CREATE A MECHANISM FOR THE REPORTING AND PAYMENT OF ANY TAX LIABILITIES. IF THAT IS THE CASE, YOU WILL BE PROVIDED THE MATERIALS FOR THAT REGISTRATION PROCESS.
 - THE COMPLETION AND SUBMISSION OF THIS FORM DOES NOT GUARANTEE THE APPROVAL OR SUBSEQUENT ISSUANCE OF A LICENSE TO DO BUSINESS. ANY PREREQUISITES FOR A PARTICULAR TYPE AND LOCATION OF THE BUSINESS MUST BE SATISFIED BEFORE LICENSING.
 - SHOULD THERE BE ANY QUESTIONS CONCERNING THE COMPLETION OF THIS FORM OR THE LICENSING AND/OR REGISTRATION, PLEASE CALL THE NUMBER ON THE FRONT TO OBTAIN A MORE DETAILED EXPLANATION.

FOR MUNICIPAL USE ONLY:

Reviewed by:	Business Type:	Other Information:
--------------	----------------	--------------------

CITY OF SOUTHSIDE, ALABAMA

IMPORTANT NOTICE

256-442-9775 EXT. 119

Name of Business: _____

Business Owner/Partner's Name _____

Driver's License Number _____

In order to comply with the law passed by the Alabama Legislature known as the Beason-Hammon Alabama Taxpayer and Citizen Act, Act 2011-535 (H.B.56),(hereinafter referred to as the "Act", Alabama Code sections 31-13-1 to 31-13-30 certain requirements must be met. This requires municipalities in the state including the obligation to see to it that individuals that receive a local public benefit, as defined by the Act, as well as those who enter into a business transaction with a municipality are U.S citizens or are aliens lawfully present in the U.S Business licensing is both a public benefit and a business transaction under the Act.

Therefore, the City of Southside must obtain from each individual who is a Sole Proprietor or a partner in a Partnership, a declaration, either of citizenship or lawful presence as appropriate, before a business license can be issued or renewed. Because a business license cannot be renewed or issued until the required declaration is received, failure to submit the required information by January 31,2024, will result in a delinquency in renewing the license.

THE FOLLOWING DECLARATION MUST BE SIGNED BY THE BUSINESS OWNER

Under penalties of perjury, I _____
(print Name), the undersigned, do hereby declare that I am a United States citizen, or that I am an alien lawfully in the United States.

Declarant's Signature

Date