



RESIDENTIAL/COMMERCIAL RENTAL BUSINESS LICENSE REGISTRATION FORM

OFFICE USE TAXPAYER ID: DATE:

BUSINESS INFORMATION:

Property Owner/Business Name:

Business Type:

- Business Type options: Limited Liability Partnership (LLP), Proprietorship, Limited Liability Corporation (LLC), Partnership, Corporation, Other

Federal ID#

or Social Security #

ADDRESS/MAILING INFORMATION:

Physical Location of Business: (May be the home address if there is no commercial site for the business operations)

Mailing Address, if different:

CONTACT INFORMATION:

Name/Title:

Business Phone # Cell Phone#

Email:

PROPERTY INFORMATION: (please attach additional sheets if necessary)

NOTE: Each property must be listed individually.

1. Property Address: House Duplex Commercial Property

Date Property First Rented/Leased: Are you the property owner/manager? If no, provide the name/contact of the property manager:

2. Property Address: House Duplex Commercial Property

Date Property First Rented/Leased: Are you the property owner/manager? If no, provide the name/contact of the property manager:



RESIDENTIAL/COMMERCIAL
RENTAL BUSINESS LICENSE
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LICENSE FEES:

Initial year

- Residential \$100.00 plus \$14.00 issuance fee
- Commercial \$100.00 plus \$14.00 issuance fee

Renewals

- Both residential and commercial properties will be based on the previous year's gross receipts.
- Renewals will be mailed to the mailing address listed in this application.
- Business licenses expire on December 31 and are renewable between January 1st - January 31st. A 15% penalty is levied after February 1st, a 30% penalty is levied after March 1st, as provided for in Section 16 of ordinance 0-221-12.

NOTE:

1. If you are a property management company and manage properties for more than one property owner, each property owner must meet the \$100.00 minimum license fee requirement for both residential and commercial business licenses if they own both property types.
2. When a rentee moves out of the property, leaving any items left behind, the owner/property manager is responsible for payment of Large Items Pickups done by the City of Southside.

PAYMENT INFORMATION:

Payments may be made at Southside City Hall at the Revenue Department or may be mailed to Southside City Hall.

Accepted Forms of Payment: Cash, Checks, or Money Orders.

Under penalties of perjury, I declare that I have examined this form and to the best of my knowledge and belief, it is true and correct and complete. My signature indicates that I take full responsibility for the information presented on this form and any tax liability that might occur.

Signature of person legally responsible for this account

Date

Print the name of the person

Mail Completed Form To:
City of Southside
ATTN: Revenue Department
2255 HWY 77
Southside AL 35907