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**REQUEST TO BE ON CITY COUNCIL AGENDA**

(Must be made no later than 12:00 noon on the Thursday before the council meeting)

Email your request to Mayor Statum ([jstatum@cityofsouthside.com](mailto:jstatum@cityofsouthside.com))

or the City Clerk ([cityclerk@cityofsouthside.com](mailto:cityclerk@cityofsouthside.com))

Date of Request: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Speaker's Name: \_\_\_\_\_

Speaker's address: \_\_\_\_\_

\_\_\_\_\_

Speaker's telephone number: \_\_\_\_\_

**(From Rules of Procedure, Section (e). Public Address to the Council)**

- Request must state the nature of the specific comment/question/concern that will be addressed  
(You will not be able to discuss matters that are not listed in your request)
- A person may speak on any subject regarding the city and municipal government, but may not address the same issue more than once every four weeks
- Remarks shall be limited to five (5) minutes
- All remarks shall be addressed to the council as a whole and not to any member
- No question may be directed to any council member, the mayor, or a city employee without the permission of the president
- Whenever any group of persons wishes to address the council on the same subject, the president may request that a spokesperson be chosen by the group or may limit the numbers of persons addressing the council

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